

## SCALE OF CALCULATION OF ARBITRATION AND MEDIATION FEES APPLICABLE AT CPAM

### GENERAL SCALE OF CALCULATION OF ARBITRATION FEES AT CPAM (Administrative fees and professional fees of the arbitration tribunal)

Amount claimed in cfa Francs	Administrative Fees	Professional fees for an arbitration Tribunal with a single arbitrator	Professional fees for an arbitration Tribunal with 3 arbitrators
Up to 15.000.000	500.000 Cfa F	500.000 Cfa F	1 500 000 cfa F
From 15 000 001 to 50.000.000	5 %	5 %	10 %
From 50 000 001 to 150.000.000	4 %	4 %	8 %
From 150 000 001 to 300.000.000	2 %	3 %	6 %
From 300 000 001 to 500 000 000	2 %	2 %	4 %
Above 500 000 000	Add 2 000 000 to the total amount obtained up to 500 million	Add 2 000 000 to the total amount obtained up to 500 million	Add 4 000 000 to the total amount obtained up to 500 million

**NB 1:**

Generally, when the composition of an Arbitration Tribunal is of 3 arbitrators, the professional fees to be paid to the Tribunal are three times the amount that would have been paid to a single Arbitrator. At CPAM, one of the major concerns is to ease the access to arbitration and this has led to adopt a different approach which is more favourable to the parties: the amount for a single arbitrator is multiplied by two, rather than three. So, for the calculation of the fees to be paid to each of the three arbitrators, we shall divide by three the total amount obtained.

**NB 2**

The scale of calculation proposed by the CPAM brings out an interesting innovation, namely the rule of levelling off of arbitration fees (i.e administrative fees and professional fees to be paid to a single Arbitrator or to the Tribunal of 3 arbitrators). Indeed, the method consists in limiting the arbitration fees by relinquishing the cumulative rates once the amount claimed exceeds 500 million CFA francs.

This method is of great benefit to the parties: above 500 million CFA francs, the arbitration fees are blocked, and are no longer calculated in direct ratio to the amount claimed.

Finally, bearing in mind that the tribunal can make an award- and this is the most common practice at CPAM - arbitration charges shall be supported in equal shares by the parties, this underscores the indisputable attractive character of arbitration at CPAM.

## II. GENERAL SCALE OF CALCULATION OF MEDIATION FEES AT CPAM (Administrative fees and professional fees of the Mediator)

Amount claimed in cfa Francs <sup>1</sup>	Administrative fees	Professional fees of the mediator <sup>2</sup>
Up to 5 million	500 000 F	500.000 F
From 5 000 001 to 25 million	2 %	3 %
From 25 000 001 to 50 million	2 %	3 %
From 50 000 001 to 100 million	2 %	3 %
From 100 000 001 to 200 million	2 %	3 %
From 200 000 001 to 500 million	1 %	2 %
Above 500 million	Add 1 000 000 Cfa	2 000 000 Cfa

**NB 1:** *The necessity to ease the access to alternative dispute resolution mechanisms has led CPAM to adopt a scale of calculation of mediation fees which is one of the most affordable and does not penalize the parties at all.*

**NB2:**

*As for arbitration, the rule of levelling off and the principle of the division of charges among the parties are systematized and help to considerably reduce the expenses for each of the parties to mediation proceedings at CPAM.*

## III. FILING FEES

- Filing fees for the Applicant and for the Respondent in arbitration proceedings : **300 000 cfa Francs each and once.**
- Filing fees for the Applicant and for the Respondent in mediation proceedings : **100 000 cfa Francs each and once.**

**NB :**

**For any additional information, do not hesitate to contact the Registry of the CPAM**

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<sup>1</sup> 1 CFA Franc = 0,656 euro

<sup>2</sup> Save in exceptional circumstances, mediation proceedings at CPAM are handled by a single mediator.

